

**FY 2019 CLARKSVILLE MPO ANNUAL
PERFORMANCE AND EXPENDITURE
REPORT**

**Prepared by:
Clarksville Urbanized Area MPO
December 18, 2019**

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FY 2019 ANNUAL PERFORMANCE AND EXPENDITURE REPORT
Transportation Planning Contract: 1700002216
Clarksville Urbanized Area
FY 2019: October 1, 2018 to September 30, 2019

Clarksville MPO	Clarksville-Montgomery County Regional Planning Commission
Reporting Period	October 1, 2018 to September 30, 2019
Prepared By	Jill Hall

FY 2019 End of Year Expenditure Report

FY 2019 Quarters	KYTC Actual Expenses	KYTC Billed Expenses	TDOT Actual Expenses	TDOT Billed Expenses	Total Billed Expenses
1st	\$22,012.91	\$22,012.91	41,822.81	41,822.81	63,835.48
2nd	\$23,269.13	\$23,269.13	23,456.14	23,456.14	46,725.27
3rd	\$1,644.61	\$1,644.61	74,440.65	74,440.65	76,085.26
4th	\$ 0.00	\$ 0.00	78,366.82	78,366.82	78,366.82
Total Expense	\$46,926.65	\$46,926.65	218,086.42	218,086.42	265,013.07
Total Federal Expenses	\$37,541.32	\$37,541.32	174,469.14	174,469.14	212,010.46
Authorized Federal Funds	\$37,600.00	\$37,600.00	1,209,553.00	1,209,553.00	1,209,553.00
Fed. Expense Amount Exceeding Authorized Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Work Program Revisions:

There was an amendment to the FY2019 portion of the FY2018-FY2019 UPWP. The UPWP amendment showed the increase in the TN PL 80/20% allocation for FY2019 and the increase to the TN 5303 allocation for FY2019 and the carry-over of the FY2018 TN 5303 funds.

MPO	CMCRPC/Clarksville Urbanized Area MPO
Work Task	II A.
Description	Metropolitan Transportation Planning
Reporting Period	October 1, 2018 to September 30, 2019
Prepared By	Jill Hall

TN FY 2019 UPWP EXPENSES: \$286,822.01	TN FY 2019 UPWP FUNDS: \$1,209,553.00	UPWP COMPLETED: 100% TN ALLOCATED FUNDING to IIA. 2.4%		
KY FY 2019 UPWP EXPENSES: \$46,926.65	KY FY 2019 UPWP FUNDS: \$47,000.00	UPWP COMPLETED: 100% KY ALLOCATED FUNDING to IIA. 6.6%		
	KY PLANNING FUNDS (5%)	FHWA PL FUNDS (80%)	RPC MATCH (15%)	APPROVED AMOUNT-PLANNING
TOTAL UPWP COSTS	\$156.00	\$2500.00	\$469.00	\$3125.00
TOTAL 1ST QTR COSTS	\$133.60	\$2137.63	\$400.81	\$2672.04
TOTAL 2ND QTR COSTS	\$22.65	\$362.37	\$67.94	\$452.96
TOTAL 3RD QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 4TH QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COST TO DATE	\$156.25	\$2,500.00	\$468.75	\$3,125.00
TOTAL REMAINING	-0.25	0.00	0.25	0.00

FY 2019 UPWP Activities

PURPOSE: To continue work on model development, Performance Measures, ITS architecture and planning, assistance with planning for operations, freight planning and bike/ped improvements for the Metropolitan Transportation Plan (MTP). Areas of emphasis include:

- Greater understanding and use of safety data within the region.
- Ongoing coordination of plan priorities, and
- Identification of plan element improvements for future update.

ESTABLISHED GOALS AND SCHEDULE: (95% goals met)

- Continual update to 2040MTP thru review and amendments (as needed).
- The development and adoption of the 2045MTP and Conformity Determination Reports (separate CDRs for the Kentucky and Tennessee portions).
- Updates to regional strategic highway safety plan (as needed).
- Development of the Bi-State MOA between the MPO, Transit, TDOT and KYTC.
- Updates to the Strategic Plan (SP).
- Updates to SHIFT/CHAF prioritization system.
- Supported KYTC and TDOT's Performance Measure Targets for PM1, PM2, PM3 and TAMs targets; and incorporated into FY2017-FY2020TIP, FY2020-FY2023, 2040MTP and 2045 MTP.
- Develop a sidewalk/pedestrian plan

PRODUCTS	START DATE	ACTUAL COMPLETION DATE	SCHEDULE COMPLETION DATE
Development of 2045 MTP/CDR	August 2017	January 17, 2019	January 2019
Prioritization/SHIFT/CHAF System	October 2018	February 2019; June 2019	August 2019
Updates to Regional Strategic Safety Plan	October 2018	None	As Needed
Updates to Community Structure	October 2018	None	As Needed
Updates to Financial Information	October 2018	None	As Needed
Sidewalk/Pedestrian Plan	October 2018	March 2020	September 2019
Performance Measure Targets	October 2018	10/18/18,11/29/18	Continual Updates
Amendments to MTP	Throughout FY	None	As Needed

RESPONSIBLE AGENCY(S): The MPO, TDOT's Planning Div. and the KYTC's Div. of Planning.

PROGRESS-ACCOMPLISHMENT AND/OR PROBLEMS:

- Considered amendments to the 2040 MTP (as needed).
- Developed and adopted the 2045MTP and the CDRs for KYTC and TDOT.
- Worked with KY local officials and KYTC throughout the SHIFT/CHAFT prioritization system.
- Updated appropriate regional analysis and consideration of the freight needs in relation to the entire transportation system, to improve goods movement (as needed) and provided information for the development of the State Freight Plan.
- Participated in meetings &/or conference calls with the regional safety working group for project/corridor improvements as funding became available.
- Identified Operation and Management Strategies to help improve congested and/or accident locations.
- Worked with CTS to develop the CTS Ridership Growth Study.
- Worked with TDOT and KYTC on MAP-21/FAST Act transition to performance based planning and supported KYTCs and TDOTs performance targets.
- Followed the Public Participation Plan in amendments to the adopted MTP and disseminated information to public and agencies on the adopted MTP.
- Worked with TDOT and KYTC to advance priorities and programs within the adopted MTP.
- Coordinated with TDOT and KYTC, along with other transportation providers - Outlaw Field Airport, Rail Authority/RJ Corman, Montgomery County Port Authority, Clarksville Transit and other freight shippers - on transportation improvements within the region and dissemination of materials on 2040 MTP.

MPO	CMCRPC/Clarksville Urbanized Area MPO
Work Tasks	<i>II B.</i>
Description	<i>Transportation Data System Surveillance</i>
Reporting Period	October 1, 2018 to September 30, 2019
Prepared By	Jill Hall

TN FY 2019 UPWP EXPENSES: \$286,822.01	TN FY 2019 UPWP FUNDS: \$1,209,553.00	UPWP COMPLETED: 100% TN ALLOCATED FUNDING to IIB. 1.2%		
KY FY 2019 UPWP EXPENSES: \$46,926.65	KY FY 2019 UPWP FUNDS: \$47,000.00	UPWP COMPLETED: 100% KY ALLOCATED FUNDING to IIB. 6.6%		
	KY PLANNING FUNDS (5%)	FHWA PL FUNDS (80%)	RPC MATCH (15%)	APPROVED AMOUNT-PLANNING
TOTAL UPWP COSTS	\$156.00	\$2,500.00	\$469.00	\$3,125.00
TOTAL 1ST QTR COSTS	\$111.33	\$1781.36	\$334.01	\$2,226.70
TOTAL 2ND QTR COSTS	\$44.92	\$718.64	\$134.74	\$898.30
TOTAL 3RD QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 4TH QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COST TO DATE	\$156.25	\$2500.00	\$468.75	\$3125.00
TOTAL REMAINING	-0.25	0.00	0.25	0.00

FY 2019 Activities

PURPOSE: To maintain a current and historical inventory of transportation data to support transportation planning efforts within the MPO area.

ESTABLISHED GOALS AND SCHEDULE: (100% goals met)

PRODUCTS	START DATE	ACTUAL COMPLETION DATE	SCHEDULE COMPLETION DATE
Annual Cycle Counts	Spring 2019	Throughout FY2019	Summer 2019
Vehicle Miles Traveled (VMT) for Classified Roadways	Spring 2019	Throughout FY2019	Summer 2019
Crash Data	Throughout FY2019	Throughout FY2019	Throughout FY2019
Updated data for TDOT TRIMS	Throughout FY2019	Throughout FY2019	Throughout FY2019
Land use and socioeconomic data evaluation	Throughout FY2019	Throughout FY2019	Throughout FY2019

RESPONSIBLE AGENCY(S): The MPO, TDOT's Planning Division, and the KYTC's Division of Planning.

PROGRESS-ACCOMPLISHMENT AND/OR PROBLEMS:

- TDOT and KYTC conducted annual cycle and special counts for the MPO area.
- Updated the TDOT TRIMS and KYTC management systems; Accident information will be collected from TDOT's Traffic and Planning Division (Quality controlled), Tennessee Department of Safety's TITAN system and from City and County police. KYTC provides safety data to the MPO along with City and County offices.
- Reviewed the National Highway Freight Network for possible Critical Urban and Rural Freight Corridors submissions to KYTC and TDOT staff.

- Reviewed and agreed to participate in the 2020 US Census local update of addresses for the

MPO	CMCRPC/Clarksville Urbanized Area MPO
Work Tasks	II C.
Element Title	Public Transp. Planning & Coordination
Reporting Period	October 1, 2018 to September 30, 2019
Prepared By	Jill Hall

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TN FY 2019 UPWP EXPENSES: \$286,822.01	TN FY 2019 UPWP FUNDS: \$1,209,553.00	UPWP COMPLETED: 100% TN ALLOCATED FUNDING to IIC. 0%		
KY FY 2019 UPWP EXPENSES: \$46,926.65	KY FY 2019 UPWP FUNDS: \$47,000.00	UPWP COMPLETED: 100% KY ALLOCATED FUNDING to IIC. 0%		
	KY PLANNING FUNDS (5%)	FHWA PL FUNDS (80%)	RPC MATCH (15%)	APPROVED AMOUNT-PLANNING
TOTAL UPWP COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 1ST QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 2ND QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 3RD QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 4TH QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COST TO DATE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REMAINING	0.00	0.00	0.00	0.00

FY 2019 UPWP Activities

PURPOSE: To develop, update, and maintain long and short-term plans and reports for the provision of quality public transportation services within the Clarksville Urbanized Area and surrounding commuter shed. Areas of emphasis include:

- Promoting transit and ridesharing programs
- Ensuring cost efficient transit service options, and
- Advancing elderly and disabled services consistent with the provisions of the Americans with Disabilities Act (ADA).

ESTABLISHED GOALS AND SCHEDULE: (100% goal met)

PRODUCTS	START DATE	ACTUAL COMPLETION DATE	SCHEDULE COMPLETION DATE
Monitor existing fixed route & ADA services and revise as needed	Throughout FY2019	Throughout FY2019	Continuous
Prepare amendments to the TIP as needed	Throughout FY2019	April 2019	As Needed
Submit UPWP task items	Jan 2019	April 2019	April 2019
Updates to ADA plan	Throughout FY2019	none	As Needed
Updates to MAP-21/FAST Act compliant Transit Strategic Plan	Throughout FY2019	As Needed	As Needed
Develop a Transit Analysis	Throughout FY2019	none	As Needed
Public Awareness Activities – promotion of van/carpool programs, meetings with employers, dissemination of	Throughout FY2019	Throughout FY2019	As Needed

materials			
Conduct surveys and analyze results as needed	Throughout FY2019	None	As Needed
Hold Public Meeting before making changes to routes or fare increase	Throughout FY2019	None (no increase in fare)	As Needed

PROGRESS-ACCOMPLISHMENT AND/OR PROBLEMS:

- Prepared and developed special studies such as routing and scheduling or other service related activities.
- Monitored existing fixed route services and ADA services and revise as needed.
- Promoted interagency coordination, public information, and citizen participation.
- Prepared amendments/adjustments to the TIP (as needed).
- CTS staff reviewed the approved ADA plan for any revision(s) that might be required.
- System operating data monitored and evaluated continuously by the Transportation Planner to ensure that the system remains responsive to the consumer needs while exhibiting fiscal responsibility.
- Assisted in the TAM development and TAM performance measures.
- CTS staff evaluated recent surveys and conduct surveys (as needed).
- Assisted CTS with the CMAQ Grant and flexing of funds.
- Met with employers and various groups to educate and disseminate awareness and incentive materials relative van/carpools and work trip subscription services.
- Continued to monitor and evaluated the existing financial condition of the transit system, and forecast future capital and operating expenses and sources of revenue.
- Held public meetings and conferring with government, developers, the public and special interest groups to formulate and develop transportation plans.
- Development of the CTS Ridership Growth Study.

MPO	CMCRPC/Clarksville Urbanized Area MPO
Work Tasks	<i>Ill.</i>
Description	Project Development & Programming
Reporting Period	October 1, 2018 to September 30, 2019
Prepared By	Jill Hall

TN FY 2019 UPWP EXPENSES: \$286,822.01	TN FY 2019 UPWP FUNDS: \$1,209,553.00	UPWP COMPLETED: 100% TN ALLOCATED FUNDING to Ill. 0.9%		
KY FY 2019 UPWP EXPENSES: \$46,926.65	KY FY 2019 UPWP FUNDS: \$47,000.00	UPWP COMPLETED: 100% KY ALLOCATED FUNDING to Ill. 13.3%		
	KY PLANNING FUNDS (5%)	FHWA PL FUNDS (80%)	RPC MATCH (15%)	APPROVED AMOUNT-PLANNING
TOTAL UPWP COSTS	\$313.00	\$5,000.00	\$937.00	\$6,250.00
TOTAL 1ST QTR COSTS	\$178.14	\$2,850.17	\$534.41	\$3,562.72
TOTAL 2ND QTR COSTS	\$131.13	\$2,098.05	\$393.38	\$2,622.56
TOTAL 3RD QTR COSTS	\$3.23	\$51.78	\$9.71	\$64.72
TOTAL 4TH QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COST TO DATE	\$312.50	\$5000.00	\$937.50	\$6,250.00
TOTAL REMAINING	\$0.50	\$0.00	-\$0.50	0.00

FY 2019 UPWP Activities

PURPOSE: The development, adoption and the continual support of the FY2020-FY2023 Transportation Improvement Program (TIP) for the MPO area that is consistent with the adopted MTP.

ESTABLISHED GOALS AND SCHEDULE: (100% goals met)

PRODUCTS	START DATE	ACTUAL COMPLETION DATE	SCHEDULE COMPLETION DATE
Development of FY2020-FY2023 TIP	January 2019	October 2019	September 2019
PIF/SHIFT /CHAF Review	February 2019	July 2019	July 2019
TIP Status Report at MPO meetings	Throughout FY2019	10/18/18;11/29/18; 1/17/19; 5/16/19; 8/15/19	Throughout FY2019
Amendments/Adjustments	As Needed	10/18/18;11/29/18; 1/17/19;	As Needed
Annual listing of obligated projects	October 2018	11/29/18	December 2018

PROGRESS-ACCOMPLISHMENT AND/OR PROBLEMS:

- The development of the FY2020-FY2023 Transportation Improvement Program (TIP).
- The FY2017-FY2020 TIP was amended as needed.
- The PIF/SHIFT/CHAF review and sponsorship of projects.
- TIP project status was reported to the MPO Board and public at the MPO meetings.
- The MPO provided an annual list of obligated projects. This annual listing is posted on the MPO website (<http://www.cuampo.com>).

MPO	CMCRPC/Clarksville Urbanized Area MPO
Work Tasks	IV.
Description	Air Quality
Reporting Period	October 1, 2018 to September 30, 2019
Prepared By	Jill Hall

TN FY 2019 UPWP EXPENSES: \$286,822.01	TN FY 2019 UPWP FUNDS: \$1,209,553.00	UPWP COMPLETED: 100% TN ALLOCATED FUNDING to IV. 1.1%		
KY FY 2019 UPWP EXPENSES: \$46,926.65	KY FY 2019 UPWP FUNDS: \$47,000.00	UPWP COMPLETED: 100% KY ALLOCATED FUNDING to IV. 6.6%		
	KY PLANNING FUNDS (5%)	FHWA PL FUNDS (80%)	RPC MATCH (15%)	APPROVED AMOUNT- PLANNING
TOTAL UPWP COSTS	\$156.00	\$2,500.00	\$469.00	\$3,125.00
TOTAL 1ST QTR COSTS	\$44.54	\$712.54	\$133.60	\$890.68
TOTAL 2ND QTR COSTS	\$111.71	\$1787.46	\$335.15	\$2,234.32
TOTAL 3RD QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 4TH QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COST TO DATE	\$156.25	\$2500.00	\$468.75	\$3,125.00
TOTAL REMAINING	\$-0.25	\$0.00	\$0.25	\$0.00

FY 2019 UPWP Activities

PURPOSE: To monitor regional congestion and air pollution problems, and address them through improved management and operation of the region's transportation systems.

In April 2004, Christian and Montgomery Counties were designated non-attainment by the U.S. EPA for failure to meet the recently revised the standard for Ozone emissions through the National Ambient Air Quality Standard (NAAQS). In November 21, 2005 Montgomery County was designated Maintenance by the EPA for Ozone emissions. In February 24, 2006 Christian County was designated Maintenance by the EPA for Ozone emissions. The FY2006-FY2008 data for the 24 hour PM2.5 was declared by EPA to be in attainment. The limited revocation by EPA of the 1997 ozone NAAQS on July 20, 2013 applies to transportation conformity; therefore, no conformity determination was performed in conjunction with the 2040 MTP.

As a result of the recent U.S. Court of Appeals (D.C. Circuit) decision in South Coast Air Qlty. Mgmt. Dist. Vs EPA, portions of the 2008 Ozone NAAQS SIP Requirements Rule were struck down. Currently it appears that areas were formerly designated as maintenance for the 1997 Ozone standard are again subject to transportation conformity. Impacts include the ability to approve or amend MTPs, TIPs, STIPs and certain NEPA docs.

The Interagency Consultation Committee (IAC) conducted several calls and reviews of the 2045 MTP and the CDR. The IAC calls focused on: 1.The development of the CDR and how it fits into the 2045 Major Transportation Plan (MTP); 2. Planning assumptions and data needed for the CDR; 3. Second 10-yr. maintenance plan specifically the MCEB/SIP considerations.

The IAC was involved in the development of the FY2020-FY2023TIP and the associated CDR which were adopted in October 2019. KYTC and TDEC are currently working on the second 10-year maintenance plan for the MPO. Their progress is updated on the IAC calls.

ESTABLISHED GOALS AND SCHEDULE: (100% goals met)

PRODUCTS	START DATE	ACTUAL COMPLETION DATE	SCHEDULE COMPLETION DATE
Annual CMAQ Report	Nov 2019	Dec 2019	Dec 2019
CMAQ applications completed, prioritized and submitted to States for review.	As required by TDOT, KYTC	None submitted to KYTC	As required by TDOT, KYTC
Status reporting to Board and TCC on new air quality standards for Ozone and PM ^{2.5}	Throughout FY2019	1/17/19; 5/16/19; 8/15/19; 10/18/18; 11/29/18	As Needed
Attend air quality and MOVES webinars/trainings/conferences	Throughout FY2019	Webinars throughout FY2019	As Needed

PROGRESS-ACCOMPLISHMENT AND/OR PROBLEMS:

- Participated in conference calls and training/conference sessions on air quality and modeling.
- Assisted in air quality public awareness activities to inform citizens of transportation related activities including encouraging the motoring public to use alternative forms of transportation such as transit, carpool or vanpool, or use alternative fuels to improve air quality.
- Preparation of an Annual Congestion Mitigation and Air Quality (CMAQ) Report to TDOT and FHWA to show emission reductions by projects funded with CMAQ.
- Participation in CMAQ competitive application process with TDOT.
- Monitored the status of new air quality standards for Ozone and fine particles (PM^{2.5}).
- Participated in MOVES webinar training and modeling.
- Participated in webinars on ways to adapt and to review infrastructure for climate change vulnerability.
- Facilitated the participation by local governments at the regional level, at the meetings in the Clarksville urbanized area. This was a good opportunity to obtain feedback and advice from city engineers and other local government staff that have a good understanding of regional transportation infrastructure. The MPO assisted with identifying places to meet and with helping to get the word out to the right people in their respective regions.

MPO	CMCRPC/Clarksville Urbanized Area
Work Tasks	V.
Description	Public Participation & Outreach Program
Reporting Period	October 1, 2018 to September 30, 2019
Prepared By	Jill Hall

TN FY 2019 UPWP EXPENSES: \$286,822.01	TN FY 2019 UPWP FUNDS: \$1,209,553.00	UPWP COMPLETED: 100% TN ALLOCATED FUNDING to V. 1.4%		
KY FY 2019 UPWP EXPENSES: \$46,926.65	KY FY 2019 UPWP FUNDS: \$47,000.00	UPWP COMPLETED: 100% KY ALLOCATED FUNDING to V. 6.6%		
	KY PLANNING FUNDS (5%)	FHWA PL FUNDS (80%)	RPC MATCH (15%)	APPROVED AMOUNT- PLANNING
TOTAL UPWP COSTS	\$156.00	\$2,500.00	\$469.00	\$3,125.00
TOTAL 1ST QTR COSTS	\$102.21	\$1635.38	\$306.64	\$2,044.23
TOTAL 2ND QTR COSTS	\$54.04	\$864.62	\$162.11	\$1,080.77
TOTAL 3RD QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 4TH QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COST TO DATE	\$156.25	\$2500.00	\$468.75	\$3,125.00
TOTAL REMAINING	-\$0.25	\$0.00	\$0.25	\$0.00

FY 2019 UPWP Activities

PURPOSE: Identify and implement the outreach efforts and techniques that will be used to ensure the public and interested parties, as well as government officials, and local and regional agencies are provided an opportunity to provide their input into the transportation planning process.

ESTABLISHED GOALS AND SCHEDULE: (100% goals met)

PRODUCTS	START DATE	ACTUAL COMPLETION DATE	SCHEDULE COMPLETION DATE
Public Meetings	Throughout FY2019	10/18/18;11/29/18; 1/17/19; 5/16/19; 8/15/19;	As Needed
Media Outreach	Throughout FY2019	Throughout FY2019	As Needed
Public Outreach	Throughout FY2019	Throughout FY2019	As Needed
Update MPO Website	Throughout FY2019	Throughout FY2019	Continuous
Maintain Database	Throughout FY2019	Throughout FY2019	Continuous
Updates to PPP	Throughout FY2019	None	As Needed

PROGRESS-ACCOMPLISHMENT AND/OR PROBLEMS:

MPO staff coordinated the development and implementation of activities in this work task. Public involvement activities included:

- Scheduled and conducted Public Meetings when warranted. Working with local news media (print and live) to help disseminate information on plans and meetings. The following area media was advertised in: Clarksville Leaf Chronicle Newspaper; Hopkinsville, KY New Era Newspaper; El Crucero, Fort Campbell Courier Newspaper; Oak Grove, KY The Eagle Post Newspaper;
- Managed Public Outreach such as notification of the meetings, which were made available in a timely manner, to provide adequate (at least 14 days) notice of public meetings and opportunities to comment. Notifications were included in newspaper legal notices, newspaper articles that are generated by the media outreach, and notices on CTS busses and other public places.
- Maintained a database of names and addresses of social and civic groups, neighborhood and community associations, and interested individuals to assist in public outreach for ongoing efforts by the MPO. An electronic list of names served as a mailing list for notification of meetings and project updates. Particular efforts were made to include in the database members of disadvantaged and minority populations, non-English speaking populations and persons with disabilities, along with the general public.
- Maintained and updated the Website Information about ongoing efforts by the MPO. The current webpage can be viewed on the Clarksville Urbanized Area Metropolitan Planning Organization website at www.cuampo.com. The use of the City and County websites, Facebook and twitter accounts to provide updates on MPO activities and meetings.
- Reviewed the current MPO Public Participation Plan (PPP).
- Explored opportunities to involve health departments, police, school systems and other agencies in planning efforts for bike and pedestrian accommodations and safety assessments.
- Conducted all public meetings in ADA and transit accessible locations.
- Held a public meeting for the call for TIP projects submissions and to receive public input for the FY2020-FY2023 TIP. Information was distributed at the following locations: Courthouses, City Halls, Chamber of Commerce, African American & Hispanic Culture Centers, Fort Campbell Military Installation Library, Clarksville Public Library and Austin Peay State University; and social media was utilized.

MPO	CMCRPC/Clarksville Urbanized Area MPO
Work Tasks	VI.
Description	Administration
Reporting Period	October 1, 2018 to September 30, 2019
Prepared By	Jill Hall

TN FY 2019 UPWP EXPENSES: \$286,822.01	TN FY 2019 UPWP FUNDS: \$1,209,553.00	UPWP COMPLETED: 100% TN ALLOCATED FUNDING to VI. 7.4%		
KY FY 2019 UPWP EXPENSES: \$46,926.65	KY FY 2019 UPWP FUNDS: \$47,000.00	UPWP COMPLETED: 100% KY ALLOCATED FUNDING to VI. 60%		
	KY PLANNING FUNDS (5%)	FHWA PL FUNDS (80%)	RPC MATCH (15%)	APPROVED AMOUNT-PLANNING
TOTAL UPWP COSTS	\$1,412.50	\$22,600.00	\$4237.50	\$28,250.00
TOTAL 1ST QTR COSTS	\$530.83	\$8493.23	\$1592.48	\$10,616.54
TOTAL 2ND QTR COSTS	\$799.01	\$12784.18	\$2397.03	\$15,980.22
TOTAL 3RD QTR COSTS	\$79.00	\$1263.91	\$236.98	\$1,579.89
TOTAL 4TH QTR COSTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL COST TO DATE	\$1,408.84	22,541.32	\$4,226.49	\$28,176.65
TOTAL REMAINING	3.66	58.68	11.01	73.35

FY 2019 UPWP Activities:

PURPOSE: To conduct continuing, cooperative, and comprehensive transportation planning activities consistent with the urban area's comprehensive general plan and ensure that all transportation planning projects meet Federal requirements 23 CFR 450.

ESTABLISHED GOALS AND SCHEDULE: (100% goals met)

PRODUCTS	START DATE	ACTUAL COMPLETION DATE	SCHEDULE COMPLETION DATE
Develop FY2020-FY2021 UPWP	March 2019	8/15/19	August 2019
FY2018-2019 UPWP adjustments and amendments	Throughout FY2019	2/13/18, 4/19/18	As needed
Title VI Activities, Update Title VI Program, and Training	Throughout FY2019	Throughout FY2019	Continuous
TCC and Executive Board Meetings*	Quarterly	10/18/18;11/29/18; 1/17/19; 5/16/19; 8/15/19;	Quarterly
MPO Reports/Invoices	Quarterly	Quarterly	Quarterly
Performance and Expenditure Report	Annually	December 2018	Annually

PROGRESS-ACCOMPLISHMENT AND/OR PROBLEMS:

MPO staff coordinated the development and implementation of activities in this work task which include:

- Coordination with TDOT, KYTC and CTS on development of FY2018-FY2019 UPWP adoption and subsequent adjustments and amendments.
- Preparation of grants such as Transportation Alternatives Program (TAP), Congestion Mitigation Air Quality, Multimodal Access Grant and Eastern Federal Lands Access Program (FLAP).
- Attend (weather & schedule permitting) the FHWA/TDOT/KYTC/MPO quarterly meetings. Topics discussed included: AQ Status; Travel Demand Modeling; Performance Measures; Project Funding & Implementation; FHWA update and MPO reports.
- Prepared and made available at request quarterly invoices, progress reports, and draft meeting minutes.
- Prepared required Annual Performance and Expenditure Report.
- Maintained an up to-date members list. Preparation of agendas for TCC, Executive Board and all other special meetings, recorded meeting minutes and produced final minutes.
- Attended transportation conferences, workshops, webinars and seminars to ensure compliance with regulations and guidelines.
- Preparation of annual contractual agreements as required. Established and implemented administrative and technical procedures as required. Distributed special and annual reports and documents. Reviewed and analyzed transportation planning studies and/or projects.
- Title VI Activities - program compliance review and Title VI Program Training.
- Monitored small/disadvantaged business participation in MPO service agreements.
- Continued educational components for the Technical Committee and Policy Boards.

SUMMARY TABLES: (The FY2018-FY2019 UPWP is a two year contract.)

The Summary Tables 1 and 3 reflect the budgeted amounts for FY2019. Summary Table 2 shows the budgeted amounts for FY2019, the amount spent in FY2019, and the percentage completed in each task by TN and KY, and the estimated percentage completed by TN and KY.

**TABLE 1
TRANSPORTATION PLANNING FUNDS AUTHORIZED
FOR THE CLARKSVILLE URBANIZED AREA FY 2019**

BUDGETED REVENUES FOR FY2019				
FUNDING/AGENCY	FEDERAL	STATE	LOCAL	TOTAL
PL-TN*	371,826	0	92,957	464,783
PL-TN* Contingency	595,816	0	148,954	744,770
PL-KY**	37,600	2,350	7,050	\$ 47,000
FTA-5303 TN***	116,943	14,618	14,618	\$ 146,179
FTA-5303 KY*	22,250	0	5,563	\$ 27,813
SPR-TN****	48,389	12,098	0	\$ 60,487
SPR- MPO*****	52,583	0	13,146	\$ 65,729
TOTALS	\$1,245,407	\$29,066	\$282,288	\$1,556,761

Note: Budgeted revenues are funds to be programmed and available for FY2019 expenditures and reflects available funds, as indicated by TDOT and KYTC.

Note: Federal funds shown are from ISTEAA, TEA-21, SAFETEA-LU, MAP-21 and FAST Act.

Overall Notes:

* FHWA/FTA - 80% Federal/20% Local Match (PL includes air quality)

** FHWA - 80% Federal/5% KYTC Match/15% Local Match (PL includes air quality)

*** FTA - 80% Federal/10% State Match/10% Local Match

**** SPR - 80% Federal/20% State Match - used by TDOT

***** SPR - 80% Federal/20% State Match - used by MPO Boundary Expansion

**TABLE 2
FUNDING SOURCES BY TASK AND ACTUAL AMOUNT SPENT FOR KY PL 112, KYTC MATCH AND MPO MATCH
HIGHLIGHTED IN BLUE**

PLANNING TASK	MPO/ Fed- SPR	MPO MATCH	TN SPR SPENT	TN PL 112	MPO MATCH	TN PL 112 SPENT	KY PL 112	KYTC MATCH	MPO MATCH	KY PL 112 SPENT	TN%, KY % EXPECTED TO COMPLETE	TN%, KY % COMPLETED
II. A. Metropolitan Transportation Planning	10,000	2500	10,000	170,000	42,500	29,140.17	2,500	156	469	2,500	100	95
II. B. Transportation System Data Surveillance	5,000	1250	5,000	20,000	5,000	15,033.69	2,500	156	469	2,500	100	100
II. C. Public Transportation Planning & Coordination	0	0	0	0	0	0	0	0	0	0	100	100
III. Project Development & Programming	15,000	3750	9,149	50,000	12,500	10,973.66	5,000	313	937	5,000	100	100
IV. Air Quality and Congestion Mitigation	5,000	1250	5,000	20,000	5,000	13,475.59	2500	156	469	2,500	100	100
V. Public Involvement & Outreach Program	10,000	2500	9,609	20,000	5,000	16,345.13	2,500	156	469	2,500	100	100
VI. Program Administration	7,583	1896	7,583	91,826	22,957	89,500.90	22,600	1,413	4,237	22,541.32	100	100
VII. Contingency	0	0	0	595,816	148,954	0	0	0	0	0	0	0
TASK TOTALS	52,583	13,146	46,341	967,642	241,911	174,469.14	37,600	2,350	7,050	37,541.32	100	100

The KYTC Federal PL funds were budgeted and allocated to each Planning Task and were invoiced/spent on each task.

**TABLE 3
FUNDING SOURCES BY AGENCY**

AGENCY	FEDERAL HIGHWAY ADMINISTRATION							FEDERAL TRANSIT ADMINISTRATION						TOTALS
	TN PL 112	LOCAL MATCH TN PL 112	KY PL 112	LOCAL MATCH KY PL112	KTC MATCH	MPO/ SPR	LOCAL MATCH MPO/ SPR	TN/ SPR	TDOT MATCH/ SPR	CTS TN FTA-5303	TDOT TN FTA- 5303	KY FTA-5303	LOCAL MATCH FTA- 5303	
TDOT DIVISION OF MULTIMODAL TRANSPORTA TION RESOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,389	\$12,098	\$0	\$0	\$0	\$0	\$60,487
CLARKSVILLE TRANSIT SYSTEM (CTS)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$116,943	\$14,618	\$0	\$14,618	\$146,179
CUAMPO	\$967,642	\$241,911	\$0	\$0	\$0	\$52,583	\$13,146	\$0	\$0	\$0	\$0	\$0	\$0	\$1,275,282
KYTC	\$0	\$0	\$37,600	\$7,050	\$2,350	\$0	\$0	\$0	\$0	\$0	\$0	\$22,250	\$5,563	\$74,813
TOTALS	\$967,642	\$241,911	\$37,600	\$7,050	\$2,350	\$52,583	\$13,146	\$48,389	\$12,098	\$116,943	\$14,618	\$22,250	\$20,181	\$1,556,761